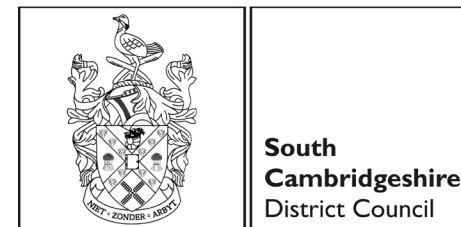


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 3 MAY 2011 – 31 AUGUST 2011

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

New Communities

Councillor David Bard

Northstowe

Councillor Tim Wotherspoon

Planning

Councillor Nick Wright

Policy and Performance

Councillor Tom Bygott

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 03450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 3 May 2011

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Integrated Business Monitoring Report and Update on Financial Position 2010/11: End of Year Report</p> <p>Non-Key</p>	Cabinet	12 May 2011		<p>Finance and Staffing Portfolio Holder, Policy and Performance Portfolio Holder</p> <p>Richard May, Policy and Performance Manager, Sally Smart, Principal Accountant Financial & Systems, Graham Smith, Best Value and Management Accountant</p>	Report
<p>Addressing the Economic Downturn - Year End Report</p> <p>Non-Key</p>	Cabinet	12 May 2011		<p>Planning Portfolio Holder</p> <p>Nicole Kritzinger, Development Officer</p>	Report
<p>South Cambridgeshire District Profile 2011/12</p> <p>Non-Key</p>	Cabinet	12 May 2011		<p>Policy and Performance Portfolio Holder</p> <p>Paul Howes, Corporate Manager, Community and Customer Services</p>	Report
GAMLINGAY: Village	Cabinet	12 May 2011		New Communities	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
College: Grant for Multi-Use Games Area (MUGA) and Response to Cambridgeshire County Council Consultation Key				Portfolio Holder Kirsty Human, Development Officer	
SWAVESEY: Covell's Drain Key	Environmental Services Portfolio Holder	17 May 2011		Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report (publication expected 9 May 2011)
Health and Safety Service Plan Key	Environmental Services Portfolio Holder	17 May 2011		Environmental Services Portfolio Holder Carol Archibald, Food Control & Health & Safety Team Leader	Report and Plan
Responsive Repairs Contract (Direct Labour Organisation [DLO]) Key	Housing Portfolio Holder	18 May 2011	Tenants' Participation Group Members and Officers of the Council SMT, 4 May 2011	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report and Contract
Write-offs: Annual Report to Council	Council	26 May 2011		Finance and Staffing Portfolio Holder	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Non-Key				Alex Colyer, Executive Director, Corporate Services	
Sizes, terms of reference & appointments to committees, joint committees and working groups for 2011-12 Non-Key	Council	26 May 2011		Fiona McMillan, Legal & Democratic Services Manager and Deputy Monitoring Officer	Report
Appointments to Outside, Joint & other Member Bodies 2011/12 Non-Key	Council	26 May 2011		Fiona McMillan, Legal & Democratic Services Manager and Deputy Monitoring Officer	Report
Annual Scrutiny & Overview Committee Report Non-Key	Council	26 May 2011	Scrutiny & Overview Committee, 28 April 2011	Jackie Sayers, Scrutiny Development Officer	Report
Annual Climate Change Working Group Report	Council	26 May 2011		Richard Hales, Team Leader (Communities)	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Non-Key					
Major Opposition Group Leader's Annual Report to Council (discretionary) Non-Key	Council	26 May 2011		Cllr Sebastian Kindersley	Report
FULBOURN: Windmill Estate Compulsory Purchase Order Key	Council	26 May 2011	<ul style="list-style-type: none"> • Consultations with residents and other stakeholders carried out 2003/4. • Consultations in 2006 with Local Members, Housing Portfolio Holder, Leader of the Council • Windmill Estate Project Steering Group 	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
THERE ARE NO SCHEDULED MEETINGS OF CABINET OR COUNCIL IN JUNE					
Review of Waste and Recycling Collection Arrangements from Village Halls Key	Environmental Services Portfolio Holder Decision date will depend upon publication of relevant legislation.	14 June 2011		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report (publication due 6 June 2011)

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Local Discounts for Council Tax Key	Finance and Staffing Portfolio Holder	21 June 2011		Finance and Staffing Portfolio Holder Philip Bird, Revenues Manager	Report
Review of the Countywide Home Improvement Agency (HIA) Services Key	Cabinet	07 July 2011	Housing Portfolio Holder, 18 May 2011	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
GIRTON: Sale of land at Wellbrook Way Key	Cabinet	07 July 2011	Housing Portfolio Holder, 18 May 2011	Housing Portfolio Holder Jenny Clark, Lands Officer	Report
Recording of Meetings Non-Key	Cabinet	07 July 2011	Tyco and UK Council have been consulted, as have the local authorities in the eastern region	Policy and Performance Portfolio Holder Holly Adams, Democratic Services Team Leader	Report
Corporate Plan 2011/12 Key	Cabinet Council	07 July 2011 21 July 2011		Leader of Council, Policy & Performance Portfolio Holder	Report and Plan

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Paul Howes, Corporate Manager, Community and Customer Services	
South Cambridgeshire Sustainable Community Strategy 2011-2014 Key	Cabinet Council	07 July 2011 21 July 2011	Local Strategic Partnership (LSP) Public consultation	Leader of Council Paul Howes, Corporate Manager, Community and Customer Services	Report
Agreement of Customer Access Strategy Key	Cabinet Council	07 July 2011 21 July 2011	Scrutiny & Overview Task and Finish Group	Policy and Performance Portfolio Holder Paul Howes, Corporate Manager, Community and Customer Services	Report and Strategy
Food Safety Service Plan 2011-12 Key	Council	21 July 2011	Environmental Services Portfolio Holder's meeting, 14 June 2011	Environmental Services Portfolio Holder Carol Archibald, Food Control & Health & Safety Team Leader	Report
THERE ARE NO SCHEDULED MEETINGS OF CABINET OR COUNCIL IN AUGUST					